**Gresham Parish Council**

**NOTICE and SUMMONS OF MEETING**

Notice is given to the Public and Members of the Councilare summoned to attend a meeting of Gresham Parish Council which will take place in Gresham Village Hall on

**Wednesday 8th November 2023 at 7.30pm**

**S. H. Hayden**

Clerk of the Parish Council

1st November 2023

The Public are welcome to attend this meeting

**AGENDA**

1. To receive apologies for absence

2. Declarations of interest and any dispensations of disclosable pecuniary interests

3. Public questions, comments or representations

 *(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

4. To approve the minutes of meeting held on 13th September 2023 and matters arising

5. Reports from District Councillor and County Councillor

6. Planning

6.1 To discuss and make observations on any applications received after the date of this Agenda

6.2 Update on applications:

 *PF/22/1723 Conversion of single storey outbuilding and external alterations to form a one-bedroom holiday let – land north of Sustead Road, Lower Gresham*

7. Finance and Regulatory

7.1 To receive budget against actuals, cash account and report on bank reconciliation

7.2 To suspend Financial Regulation 6.20 to enable repayment to Cllr. Ilsley for new locks to Park authorised by the Clerk under Regulation 4.5

7.2 To approve List of Payments

7.3 To consider Budget and agree precept for 2024-25

7.4 To receive Clerk’s report on asset safety

7.5 To appoint a signatory on the bank account to enable bank transfers

8. Village Park

8.1 Update on repairs to shed roof and approve any final costs

8.2 Any other Park matters

9 To consider and agree purchase of swift boxes

10. To discuss quotes and approve work for Roamer Pond trees

11. To discuss traffic calming measures

12. To deal with any correspondence

13. Matters for information only and next Agenda