**Gresham Parish Council**

**NOTICE and SUMMONS OF MEETING**

Notice is given to the Public and Members of the Councilare summoned to attend a meeting of Gresham Parish Council which will take place in Gresham Village Hall on

**Wednesday 13th September 2023 at 7.30pm**

**S. H. Hayden**

Clerk of the Parish Council

1st September 2023

The Public are welcome to attend this meeting

**AGENDA**

1. To receive apologies for absence

2. Declarations of interest and any dispensations of disclosable pecuniary interests

3. Public questions, comments or representations

*(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

4. To approve the minutes of meeting held on 12th July 2023 and matters arising from those minutes

5. Reports from District Councillor and County Councillor

6. Planning

6.1 To discuss and make observations on any applications received after the date of this Agenda

6.2 Update on applications:

*PF/22/1723 Conversion of single storey outbuilding and external alterations to form a one-bedroom holiday let – land north of Sustead Road, Lower Gresham*

7. Finance and Regulatory

7.1 To receive budget against actuals, cash account and report on bank reconciliation

7.2 To approve List of Payments

8. Village Park

8.1 Update on repairs to shed roof and approve any final costs

8.2 To agree costs for 5 year electrical report and PAT testing follow up work

8.3 To discuss Play Area Safety Report and agree any costs for repairs

8.4 Update on biodiversity measures agreed at July meeting

8.5 Any other Park matters

9. To approve tree survey quote for Roamer Pond trees

10. To discuss any highway matters to be reported

11. To deal with any correspondence

12. Matters for information only and next Agenda