**Gresham Parish Council**

**NOTICE and SUMMONS OF MEETING**

Notice is given to the Public and Members of the Councilare summoned to attend a meeting of Gresham Parish Council which will take place in Gresham Village Hall on

**Wednesday 12th July 2023 at 7.30pm**

**S. H. Hayden**

Clerk of the Parish Council

7th July 2023

The Public are welcome to attend this meeting

**AGENDA**

1. To receive apologies for absence

2. Declarations of interest and any dispensations of disclosable pecuniary interests

3. To co-opt parish councillor followed by signing of Acceptance of Office

4. Public questions, comments or representations

 *(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

5. To approve the minutes of meeting held on 17th May 2023 and matters arising from those minutes

6. Reports from District Councillor and County Councillor

7. Planning

7.1 To discuss and make observations on any applications received after the date of this Agenda

7.2 Update on applications:

 *PF/22/1723 Conversion of single storey outbuilding and external alterations to form a one-bedroom holiday let – land north of Sustead Road, Lower Gresham*

 *PF/23/0714* *Front Extension Ellenabeich, Holt Road, Gresham*

8. Finance and Regulatory

8.1 To receive budget against actuals, cash account and report on bank reconciliation

8.2 To approve List of Payments

8.3 To approve amendments to Standing Orders

8.4 To adopt Park and Play Area Risk Assessment

9. Village Park

9.1 Update on repairs to shed roof and approve any final costs

9.2 To agree contractor and costs for electrical certificate and PAT testing

9.3 Update on grass cutting and any other Park matters

10. To discuss tree survey for Roamer Pond

11. To consider Gresham PC actions to contribute to conserve and enhance biodiversity as required by the Environment Act 2021

12. To deal with any correspondence

12. Matters for information only and next Agenda