*Page 443*

DRAFT

**MINUTES OF MEETING OF GRESHAM PARISH COUNCIL**

**Held on Wednesday 8th March 2023 at 7.30pm in the Village Hall**

Present: Cllr. S. Smith (Chairman), S. Ilsley (Vice Chairman), Clr. C. Arnold, Cllr. D. Jacobs, Cllr. D. Goodrum, Cllr. G. Wright

Attendance: Mrs. S. Hayden (Clerk)

 C. Martin – NNDC Community Connectors

Prior to the start of the meeting, Coralie Martin of North Norfolk District Council, gave a talk on the work of Community Connectors. There are seven Community Connectors throughout North Norfolk, with Coralie’s area stretching widely from Weybourne to Aldborough/Baconsthorpe. This group exists, following Covid, to connect community groups and to help and advise, with a wide remit. Advice could be for funding or governance for community groups, referral to support groups for further advice on matters such as health and financial exclusion. Their work has changed since Covid and they have reacted to what is needed, as lives change emerging from that time. They are funded by North Norfolk Health and Wellbeing Partnership and Covid Recovery funding to the end of June. Public feedback has been positive and examples were given of help provided, such as adaptions in homes, help with insulation in homes, pointing people to Age Concern who have travel companions to help people to start to go out, details of warm hubs (which had started to change to community spaces) and help with ear care with “Hear to Help”. They will also shortly be starting to have a presence on Sheringham Market. There was a short discussion and the Chairman thanked her for attending and for the interesting information.

The meeting was opened by the Chairman at 7.50pm

1. To receive apologies

 District Cllr. P. Butikofer and County Councillor Vardy had sent apologies

2. Declarations of Interest and any dispensations of disclosable pecuniary interests

 Cllr. G. Wright declared a pecuniary interest in item 10, being an allotment tenant

3. Public questions, comments or representations

 No public present

4. To approve the Minutes of Meeting held on 11th January 2023 and matters arising from those minutes

 The minutes were amended in item 9.2, last line, from “three to four weeks” to “four to six weeks”. It was noted the sign at Lower Gresham had still not been replaced. The minutes were then approved and signed by the Chairman.

5. Any Reports from County or District Councillor

 Both the County and District Councillors’ reports had been circulated prior to the meeting and are annexed to these minutes.

6. Planning

6.1 To discuss and make observations on any applications received after the date of this Agenda

 None

6.2 Update on application:

 *PF/22/2995 Erection of single storey rear extension and conversion/extension of attached garage to create additional bedroom – 59 Sustead Road, Lower Gresham, NR11 8RE –* Approved by NNDC

 *PF/22/1723 Conversion of single storey outbuilding and external alterations to form a one-bedroom holiday let – land north of Sustead Road, Lower Gresham* – Still pending NNDC decision

*Page 444*

7. Finance and Regulatory

7.1 To receive budget against actuals, cash account and report on bank reconciliation

 The budget and cash account was received with no comments. Cllr. Jacobs had approved the bank reconciliation.

7.2 To approve List of Payments

 Approved and signed by the Chairman and Clerk

7.3 To consider £61 saved on water rates be transferred to Park earmarked reserves

 The Clerk explained that the Village Hall Committee had kindly paid the whole of the year’s water rates (which were usually shared) as the Pavilion had not been used, and the Parish Council had saved £61. Cllr. Smith had thanked them at a Committee meeting. Proposed and resolved to transfer £61 to Park earmarked reserves.

7.4 To consider and agree any donations

 Donation budget discussed. Proposed and resolved not to offer any further donations in this financial year. Agreed to monitor the War Memorial cleanliness and if necessary have it steam cleaned during the next financial year.

8. Village Park

8.1 Update on repairs to shed roof and approve any further costs

 Cllr Ilsley reported that although the Parish Council had approved spending up to £400 at the last meeting, he had checked prices and proposed that should be increased to £500, which was agreed. It was further agreed that Cllrs. Ilsley and Smith would decide the type of coating/sheeting and they planned to carry out the work over Easter. It was agreed to include the purchase of wood preserver within the £500 limit to allow another coat on the Pavilion.

8.2 Any other Park matters

 1. The treatment of benches for the picnic area was discussed

 2. The removal of the tractor tyre would be held over for the next meeting

 3. Three silver birch trees had been purchased by a member of the public for the Park and it was agreed to leave the siting of these to Cllr. Ilsley.

 4. Cllr. Ilsley suggested building a low wall of bricks around the Jubilee tree. Agreed if the bricks could be sourced either free or low cost.

 5. The moles were becoming active again and would be monitored.

 6. Proposed and resolved that up to £100 would be agreed for top soil removal

9. Highways

9.1 Update on proposed­\_20mph speed limit in village

 Cllr. Ilsley and Smith had met with the Highways Engineer. He had suggested flashing speed lights could be utilised. A 20mph speed limit would be expensive and took a long time to impose due to procedures to comply with legislation and the need to include it in budgets.

9.2 ­­­­­­­­­­Update on parking near School

 The Chairman had written to the School again, but had not received a reply. Agreed Cllr. Ilsley would draft a letter to the School and suggest extending the car park again due to the increasing number of pupils and ask if the staff could park in the car park, as there would then be an extra space at the crossroads.

 Complaints had been received about the overgrown hedge at Baileys Corner. Cllr. Arnold to approach the hedge owner.

10. Allotments - To discuss request for new agreement/lease

 Discussed and agreed to suggest the landowner provide a draft Agreement, following which the Parish Council would consider the matter further. Agreed to ask for an invoice for the 2022/23 rent, which had not been received.

*Page 445*

11. Election – information and discussion

 The Clerk outlined the nomination procedure and handed out nomination forms for those wishing to complete them. Guidance had been circulated by email.

12. To discuss Miyawaki forest project

 Cllr. Ilsley had spoken with the NNDC officer leading this project, but the application date deadline had now passed.

13. To deal with any correspondence

 Norfolk Parishes Movement for OTN – Agreed no comments to be made in answer

14. Matters for Information Only or Next Agenda.

 Cllr. Goodrum was trying to arrange an event for the village in September.

*There being no other business the meeting closed at 10pm*

*The next meeting will be on Wednesday* 10th May 2023