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**MINUTES OF MEETING OF GRESHAM PARISH COUNCIL**

**Held on Wednesday 11th January 2023 at 7.30pm in the Village Hall**

Present: Cllr. S. Smith (Chairman), S. Ilsley (Vice Chairman), Cllr. D. Jacobs,

Attendance: Mrs. S. Hayden (Clerk)

 County Cllr. E. Vardy

 One member of the public

The meeting was opened at 7.30pm

1. To receive apologies

 Cllr. C. Arnold, Cllr. D. Goodrum and Cllr. G. Wright

2. Declarations of Interest and any dispensations of disclosable pecuniary interests

 None

3. Public questions, comments or representations

 No public present at that point

4. To approve the Minutes of Meeting held on 9th November 2022 and matters arising from those minutes

 The minutes were approved and signed by the Chairman.

5. Any Reports from County or District Councillor

 County Councillor Vardy’s written report had been circulated prior to the meeting and is annexed to these minutes. He reported that there were plans for a directly elected leader of NCC which meant that he would have delegated powers to make quicker decisions. He explained that this would bring in £620m over the next 30 years and would mean a direct link with Government resulting in quicker decisions on finances. Currently NCC had a budget deficit of £60m, due in part to Covid19. There would still be a cabinet system and decisions made by them.

 A council meeting would be held the following week to discuss the proposal, although the final decision would be made by Cabinet, with a public consultation planned following that, probably in early Spring.

6. Planning

6.1 To discuss and make observations on any applications received after the date of this Agenda

 None

6.2 To discuss and make observations on the following application:

 *PF/22/2995 Erection of single storey rear extension and conversion/extension of attached garage to create additional bedroom – 59 Sustead Road, Lower Gresham, NR11 8RE –* discussed and agreed there were no objections to this application and no comments to make.

6.3 Update on application:

 *PF/22/1723 Conversion of single storey outbuilding and external alterations to form a one-bedroom holiday let – land north of Sustead Road, Lower Gresham* – Still pending NNDC decision

 *PF/22/2157 Conversion of attached garage to annexe accommodation, associated external alterations – Glebelands, Holt Road, Gresham – NR11 8AD –* Approved following submission of amended plans and subject to condition preventing use as separate accommodation

7. Finance and Regulatory

7.1 To receive budget against actuals, cash account and report on bank reconciliation

 The budget and cash account was received with no comments. Cllr. Jacobs had approved the bank reconciliation as correct.

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7.2 To approve List of Payments

 Approved and signed by the Chairman and Clerk

7.3 To adopt the Local Government Association Model Code of Conduct 2020

 Proposed and resolved to adopt the Model Code

7.4 To agree internal auditor appointment for 2022-23 accounts

 Proposed and resolved to appoint John Stibbons as internal auditor for 2022-23

8. Village Park

8.1 To discuss repairs to shed roof and agree costs

 Proposed and resolved to approve up to £400 to purchase timber and cladding sheets for shed roof. Cllrs. Ilsley and Smith to obtain best value for materials and carry out the work when the weather improved.

8.2 To discuss wildflower area

 Discussed and agreed to seed the area behind the shed when the topsoil was in place. Further wildflower area discussed. Agreed to seek volunteers to help.

8.3 Any other Park matters

 1. A member of the public presented details of a plaque for the Jubilee Tree. The wording and design was discussed. Proposed and resolved to donate £63 for the design, wording and material agreed.

 2. A member of the public requested two or three further trees be planted on the Park near the Jubilee Tree. Agreed to plant dogwood and silver birch. Clerk to donate silver birch.

 3. Four patio chairs had been donated

 4. Basketball net – agreed to ask residents if this would be used if purchased via the newsletter

9. Highways

9.1 Update on proposed­\_20mph speed limit in village

 Nothing has moved forward on this – Chairman offered to write to Highways Engineer

9.2 ­­­­­­­­­­Update on parking near School

 The Chairman had written to the School following the November meeting, but the situation had not improved and the banks outside the Church were still being eroded. There was double parking outside The School House and on the junction corners. Agreed the Chairman would write again.

 On other highways matters, Cllr. Jacobs had emailed the Highways Engineer about the missing sign post at Lower Gresham, and he had replied stating the sign was at the depot and it was likely to be three to four weeks (from 10.1.23) before it was replaced.

10. Allotments - To discuss request for new agreement/lease

 The landowner had asked if the Parish Council could consider agreeing to a new agreement/lease as the original could not be traced. The Clerk explained that she understood it was deemed to be an agricultural tenancy currently and that if the Parish Council wished to agree to a new agreement, it would need to take legal advice. Discussed but agreed to hold over until the next meeting, as the meeting time was approaching its limit under standing orders.

11. To discuss Miyawaki forest project

 Cllr. Ilsley explained details of the NNDC funded project and suggested an area he felt would benefit from the project. Cllr. Ilsley to check with NNDC whether the area would be within the criteria set out in the grant application guidelines.

12. To deal with any correspondence

 EON notification that the Parish Council qualified for the Energy Bill Relief Scheme.

13. Matters for Information Only or Next Agenda.

 Cllr. Ilsley reminded the Parish Council that the next Sheringham Police SNAP meeting would be on 16th January 2023 at the Community Centre and he would attend.

 There would be a village brunch on 21st January 2023 organised by the Friends of All Saints.

*There being no other business the meeting closed at 10.10pm*

*The next meeting will be on Wednesday* 8th March 2023