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**MINUTES OF MEETING OF GRESHAM PARISH COUNCIL**

**Held on Wednesday 9th November 2022 at 7.30pm in the Village Hall**

Present: Cllr. S. Smith (Chairman), S. Ilsley (Vice Chairman), Cllr. C. Arnold, Cllr. D. Goodrum, Cllr. D. Jacobs, Cllr. G. Wright

Attendance: Mrs. S. Hayden (Clerk)

 County Cllr. E. Vardy

The meeting was opened at 7.30pm

1. To receive apologies

 None

2. To co-opt councillor followed by signing of Acceptance of Office

 Proposed and resolved to co-opt Deborah Goodrum to the parish council, who then signed the Acceptance of Office, witnessed by the Clerk.

3. Declarations of Interest and any dispensations of disclosable pecuniary interests

 None

4. Public questions, comments or representations

 No public present

5. To approve the Minutes of Meeting held on 28th September 2022 and matters arising from those minutes

 The minutes were approved and signed by the Vice-Chairman, who had chaired the September meeting. Matters arising: the cost of removal of the tractor tyre on the Park was £40-£60; the NCC Safer School Pledge details had been provided to Gresham Village School.

6. Any Reports from County or District Councillor

 County Councillor Vardy’s written report had been circulated prior to the meeting and is annexed to these minutes. He spoke on the contents of that report which included Avian flu restriction details and the NCC consultation on their budget, where they needed to find £60m. Cllr. Vardy offered to fund trees or hedge planting if the Parish Council would like to plant them in any public space. NCC would fund 50% and he would fund the balance from his allowance. He noted that speeding through the village was on the Agenda and suggested a 20mph speed restriction could be applied for, which he would assist with. The parish council agreed they were in support of that and thanked Cllr. Vardy, who then made his apologies and left the meeting.

7. Planning

7.1 To discuss and make observations on any applications received after the date of this Agenda

 None

7.2 Update on application:

 *PF/22/2157 Conversion of attached garage to annexe accommodation, associated external alterations – Glebelands, Holt Road, Gresham – NR11 8AD –* Pending NNDC decision. There had been two objections by neighbours.

 *PF/22/1723 Conversion of single storey outbuilding and external alterations to form a one-bedroom holiday let – land north of Sustead Road, Lower Gresham* – Pending NNDC decision

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8. Finance and Regulatory

8.1 To receive cash account and report on bank reconciliation

 The cash account was received. Cllr. Jacobs had approved the bank reconciliation as correct.

8.2 To approve List of Payments

 Approved and signed by the Chairman and Clerk

8.3 To discuss donation for new village newsletter

 Cllr. Ilsley explained the plans for the new newsletter, which would be on the lines of the Bodham newsletter. It would be emailed to all those who had email and printed for those who did not. It would be one A4 sheet folded, with contributions from village organisations. Discussed and agreed to donate £50 towards the start-up costs of the new newsletter. It was felt that grants would be available for ongoing costs as a community project. It was noted that the donation agreed at the September meeting for a “warm space” in the village would not be taken up as it has been agreed not to go ahead with that project.

8.4 To approve Budget and set precept for 2023-4

 The proposed budget figures were discussed. Proposed and resolved to set the precept at £8,200 for 2023-4.

8.5 To adopt the Local Government Association Model Code of Conduct 2020

 Discussed and agreed to hold over until the next meeting to allow parish councillors more time to read through the new code.

9. Village Park

9.1 To discuss repairs to shed roof and agree costs

 Cllr. Ilsley had checked costs with a Fakenham supplier, which were discussed. Agreed that fibreglass or metal profile sheets would be preferable and longer lasting than replacing the felt roofing. Cllr. Ilsley to work out final costs of each type for the next meeting.

9.2 To discuss provision of basketball net

 Discussed costs and agreed to delay until the Spring before making a final decision.

9.3 Any other Park matters

 The Clerk read out the list of matters currently being dealt with. Cllr. Ilsley explained the Miyawaki tree project and gave the cost of wild flower seeds. Agreed to sow these behind the shed when it had been finally cleared and top soil added. The Jubilee tree had been planted near the picnic area.

10. To discuss resolutions for speeding in village

 Parking on the junction of Chequers Road and Cromer Road at school run times was a continuing problem, as was speeding. Requesting a 20mph speed limit for both Upper and Lower Gresham was discussed. Parking in the general area of the School was discussed and the Chairman read out a draft letter to the School asking for co-operation from them. Agreed to send after amendments were made. Proposed and resolved to request a 20mph speed limit for Upper and Lower Gresham. The Chairman would liaise with County Councillor Vardy and the Highways Engineer.

12. To deal with any correspondence

 None other than newsletters and circular correspondence

13. Matters for Information Only or Next Agenda.

 The Clerk read out the check of assets she had made. Any work on the Park and play area was in hand. Agreed that, as the Pavilion was not being used and not likely to be used until next Spring, the PAT testing would be carried out with the 5 year electrical check in March 2023. The village sign needed the grey paint renewing. The grit bin at Sustead Road needed vegetation cutting back which the Clerk would deal with. Seats in the village were sound but needed cleaning.

*There being no other business the meeting closed at 9.15pm and the approved cheques were signed.*

*The next meeting will be on Wednesday* 11th January 2022