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**MINUTES OF MEETING OF GRESHAM PARISH COUNCIL**

**Held on Wednesday 13th July 2022 at 7.30pm in the Village Hall**

Present: Cllr. S. Smith (Chairman), Cllr. S. Ilsley (Vice Chairman), Cllr. C. Arnold

Attendance: Mrs. S. Hayden (Clerk)

The meeting was opened by the Chairman at 7.34pm

1. To receive apologies

Apologies were received from Cllr. A. Sanders, Cllr. G. Wright and Cllr. D. Jacobs. County Cllr. Eric Vardy had sent his apologies

2. Declarations of Interest and any dispensations of disclosable pecuniary interests

None

3. Public questions, comments or representations

No public present

4. To approve the Minutes of Meeting held on 11th May 2022 and matters arising from those minutes

The minutes were approved and signed by the Chairman. There were no matters arising

5. Any Reports from County or District Councillor

County Councillor Vardy’s written report had been circulated prior to the meeting and is annexed to these minutes. The Clerk read out that report to the meeting.

6. Planning

To discuss and make observations on any applications received after the date of this Agenda

None

7. Finance and Regulatory

7.1 To receive actuals against budget, cash account and report on bank reconciliation

The budget and cash account were received. Cllr. Jacobs had approved the bank reconciliation as correct.

7.2 To discuss and approve increase in Clerk’s hours to five per week

The Clerk circulated a table of hours work over the past year, which were over five. Discussed possible reasons, which the Clerk felt to be more work involved on Park projects. Resolved to increase hours from 4.5 to 5.

7.3 To approve List of Payments

Two payment were added to the List and it was approved and signed by the Chairman and Clerk

7.4 To discuss and agree registration of Park title at the Land Registry

A quote of £450 plus VAT and disbursements had been received, totalling £600 plus VAT. Agreed as there was no budget for the fees, an earmarked reserve would be started and budgeted for in future. Possible savings on grass cutting in this financial year could be transferred (virement) to the reserve.

8. Village Park

8.1 Update on work to Pavilion and agree any further costs

Cllr. Ilsley updated the meeting on the work completed to date. Cllr. Ilsley would shortly paint the new shed doors with wood preservative and fix the backing batten needed. The shed roof may need replacing as the damp had not cleared since vegetation had been removed from around

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it. The post with the “no dog fouling” had rotted and Cllr. Ilsley would replace it with a metal pole stored in the shed.

8.2 Update on plans for future use of the Park

The goal posts were to be fixed and the siting was agreed. Cllr. Jacobs had suggested a basketball net. Clerk to obtain prices. Cllrs. Smith and Ilsley had met with the School head teacher. It was a very productive meeting and the School were to support ideas for the Park by including a project on the subject in the Autumn term syllabus. The School were increasing in size and parking had been discussed, with a possible increase in size of the car park planned. They had expressed a wish to use the Park for events in conjunction with the Village Hall.

8.3 Update on mole control

The contractor had been successful and it had been easier to cut the grass. There may be one or two visits yet to be made.

8.4 To discuss Safety Report and agree any costs for repairs

The majority of the repairs were already in hand. Other work included a missing cap on the 4 seat springer, staples to be removed from trim trail, inspect cradle seat supporting component, chamfer edge of trim trail, rope connector missing from matrix net, bolts loose on springer (although this had been inspected and no loose bolts found). Agreed to deal with these points.

8.5 Any other Park matters

A branch behind the Pavilion needed removing. Cllr. Ilsley would donate a lawn mower for future mowing of smaller areas. The grass had been cut once at the end of June – to be monitored. Credits for invoices had been received. Invoices now to be raised only when grass is cut. The Clerk had the name of a new contractor prepared to quote for next year if the current unsatisfactory service continued. Some topsoil on the Park still to be removed.

9. Update on Noticeboard purchase

The proof had been approved but the company had apparently not received it so had telephoned. Proof approved, but the delivery would be put back in line with the date of approval.

10. To discuss allotment matters

The tractor tyres had been removed and another plot let. There was therefore one plot still available and the Clerk had been slowly strimming that plot. An allotment tenant had asked if it was possible to have water to the allotments and the clerk read out her email. Discussed, but costs would be prohibitive, in particular if there was no water main on Hellgate Lane. The Clerk read out her emailed reply and would update the tenant after the meeting.

11. To deal with any correspondence

The valuation office had written asking for an update on the Pavilion details to be completed on-line. The Clerk had done so.

12. Matters for Information Only or Next Agenda.

None

*There being no other business the meeting closed at 9.10pm and the approved cheques were signed.*

*The next meeting will be on Wednesday* 14th September 2022