**Gresham Parish Council**

**NOTICE OF MEETING**

**Members of the Council**

You are summoned to attend a Meeting of Gresham Parish Council which will take place in Gresham Village Hall on

**Wednesday 12th January 2022 at 7.30pm**

**S. H. Hayden**

Clerk of the Parish Council

4th January 2022

The Public are welcome to attend this meeting

Covid 19 precautions will be in place – Please use hand sanitiser and wear masks until seated

**A G E N D A**

1. To consider and accept apologies for absence

2. Declarations of interest and any dispensations of disclosable pecuniary interests

3. Public questions, comments or representations

*(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

4. To approve the minutes of the meeting held on 10th November 2021

5. Matters arising from minutes

6. Reports from District Councillor and County Councillor

7 Planning

7.1 To discuss and make observations on any applications received after the date of this Agenda

7.2 To discuss and make observations on application number*: PF/21/2126 Conversion of single storey outbuilding and external alterations to form a one bedroom holiday let – land north of The Willows, Sustead Road, Lower Gresham, Norfolk*

*RV/21/2551 Removal of Condition 6 of planning permission PF/15/1017-*

7.3 Follow up re: *PA/21/0292 Telecommunications development comprising installation of a 25m high lattice tower with 3 antennae on a 6m x 6m concrete slab with ancillary development within 1.8m high fenced compound – Sewage Works, Chequers Road, Gresham*

8. Finance and Regulatory

8.1 To appoint Parish Councillor to check bank reconciliations

8.2 To approve List of Payments

8.3 To receive balance sheet and report on bank reconciliation

8.4 To appoint internal auditor for 2021-22

8.5 To agree donations

9. Village Park

9.1 Update on work to Pavilion

9.2 To approve purchase of picnic bench

9.3 To discuss and agree the future use of the Park

9.4 Update on any other Park matters

10. To approve style and costs of Noticeboard for Lower Gresham

11. To review highways matters, including “slow” road markings on Chequers Road and Church Lane pavement width

13. To deal with any correspondence

14. Any other matters for information only or next Agenda