**Gresham Parish Council**

**NOTICE OF MEETING**

**Members of the Council**

You are summoned to attend a Meeting of Gresham Parish Council which will take place in Gresham Village Hall on

**Wednesday 10th November at 5.30pm**

**S. H. Hayden**

Clerk of the Parish Council

1st November 2021

The Public are welcome to attend this meeting

Covid 19 precautions will be in place – Please use hand sanitiser and wear masks until seated

**A G E N D A**

1. To consider and accept apologies for absence

2. To receive any declarations of interest from Members

3. Public questions, comments or representations

*(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

4. To approve the minutes of the meeting held on 8th September 2021

5. Matters arising from minutes

6. Reports from District Councillor and County Councillor

7 Planning

7.1 To discuss and make observations on any applications received after the date of this Agenda

7.2 To discuss and make observations on application number*: PF/21/2126 Conversion of single storey outbuilding and external alterations to form a one bedroom holiday let – land north of The Willows, Sustead Road, Lower Gresham, Norfolk*

7.3 Follow up re: *PA/21/0292 Telecommunications development comprising installation of a 25m high lattice tower with 3 annennas on a 6m x 6m concrete slab with ancillary development within 1.8m high fenced compound – Sewage Works, Chequers Road, Gresham*

8. Finance

8.1 To agree suspension of Financial Regulation 6.20 to reimburse Clerk’s purchase by personal bank card, of fixing pegs and cable ties for grass mats via internet at £20.99 (GCL Products) due to difficulty in obtaining locally.

8.2 To approve List of Payments

8.3 To receive balance sheet and report on bank reconciliation

8.4 To review Budget and set precept for 2022-23

8.5 To approve amended Data Protection Policy

9. Village Park

9.1 Update on work to Pavilion and agree any further costs

9.2 To discuss and agree the future use of the Park

9.3 Update on any other Park matters

10. To approve style and costs of Noticeboard for Lower Gresham

11. To review highways matters, including “slow” road markings on Chequers Road and Church Lane pavement width

12. To discuss allotment management

13. To deal with any correspondence

14. Any other matters for information only or next Agenda