**Gresham Parish Council**

**NOTICE OF MEETING**

**Members of the Council**

You are summoned to attend a Meeting of Gresham Parish Council which will take place in Gresham Village Hall on

**Wednesday 14th July 2021 at 7.30pm**

**S. H. Hayden**

Clerk of the Parish Council

5th June 2021

The Public are welcome to attend this meeting

Covid 19 precautions will be in place –hand sanitiser provided, masks should be worn and

QR code utilised/name and telephone number provided

**A G E N D A**

1. To consider and accept apologies for absence

2. To receive any declarations of interest from Members

3. Public questions, comments or representations

*(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

4. To approve the minutes of the meeting held on 5th May 2021

5. Matters arising from minutes

6. Reports from District Councillor and County Councillor

7 Planning

7.1 To discuss and make observations on any applications received after the date of this Agenda

7.2 Update on other applications:

*PA/21/0292 Telecommunications development comprising installation of a 25m high lattice tower with 3 annennas on a 6m x 6m concrete slab with ancillary development within 1.8m high fenced compound – Sewage Works, Chequers Road, Gresham*

*PF/21/0657 Single storey rear extension and enlargement of dormer window – Broom House, Sustead Road ,Lower Gresham*

8. Finance

8.1 To receive list of actuals against budget, balance sheet, bank reconciliation

8.2 To approve list of payments including £12 contribution to Clerk training seminar

8.3 To discuss and agree increasing training budget for 2021-22

8.4 To discuss increasing Clerk’s hours to 4.5 per week

9. Village Park

9.1 Update on work to Pavilion and to approve any increase in costs involved

9.2 To discuss purchase of new goal post

9.3 To discuss and approve quote for work to oak tree

9.4 Update on any other Park matters

10. To approve style and costs of Noticeboard for Lower Gresham

11. To review highways matters

12. To discuss allotment management

13. To deal with any correspondence

14. Any other matters for information only or next Agenda