*Page 413*

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**MINUTES OF MEETING OF GRESHAM PARISH COUNCIL**

**Held on Wednesday 10th March 2021 at 7.30pm via Zoom**

Present: Cllr. C. Arnold, Cllr. S. Ilsley, Cllr. A. Sanders, Cllr. S. Smith, Cllr. G. Wright

In Attendance: Mrs. S. Hayden (Clerk)

 District Councillor P. Butikofer

The Meeting was opened at 7.33pm

1. To elect a Chairman for this meeting

 As the Chairman, Cllr. Wright was attending by telephone and the Vice Chair was not in attendance, it was proposed and resolved that Cllr. Smith would chair this meeting.

2. To consider and accept apologies

 Apologies were accepted from Cllr. H. Deegan, Cllr. D. Jacobs (unable to attend via Zoom)

 District Cllr. P. Butikofer offered apologies for County Cllr. S. Butikofer

3. Declarations of Interest and any dispensations of disclosable pecuniary interests

 None

4. Minutes of Parish Council Meeting 13th January 2021 and 3rd March 2021 (*Approval)*

 Both sets of minutes were approved as a true record and would be signed by the Chairman of the meetings, following this meeting.

5. Matters Arising from those Minutes

 District Cllr. Butikofer confirmed that his wife had in the past paid for SAM2 signs from her increases in expenses and these were used by Holt and Sheringham. Clerk to contact the Town Councils to see if they can be used for Gresham.

 The progress on the widening of the pavement in Holt Road near the trees was raised. Nothing had been heard other than it would be dealt with.

 Parking outside the Church with resultant eroding of the bank still seemed to be happening

6. Public questions, comments or representations

 None

7. Any Reports from County or District Councillor

 District Cllr. P. Butikofer reported that he would forward a report to be annexed to the minutes and circulated. He answered a Council Tax query, and in answer to what could be done for people affected financially by Covid 19, advised that NNDC had a Covid Winter Grant Scheme with a link on the website for applications.

Cllr. Ilsley joined the meeting having had difficulties connecting.

 Cllr. Butikofer continued and confirmed that NNDC had been thanked by Callum Ringer for their support for the proposed Community Shop at Bodham and that project was progressing. The Red Hart was still running their shop in lockdown, although the pub was obviously closed.

Zoom time limit adjourned the meeting and District Councillor Butikofer left the meeting.

All parish councillors re-joined the meeting.

8. Finance and Regulatory

8.1. To receive actuals against budget, Balance Sheet and report re Bank Reconciliation

 The Budget and Balance Sheet were received with no comments and the Clerk reported that Cllr. Deegan had approved and signed the bank reconciliation to 11th February 2021

8.2 To approve List of Payments

 Proposed and resolved to approve the List of Payments

8.3 To approve grass cutting contract for 2021-2

 The current contractor, GCM had confirmed they would not be increasing their prices for 2021-2. It was agreed they have done a good job in 2020 and should continue for 2021.

 *Page 414*

9. Village Park

9.1 Update on outstanding repairs to play equipment

 The Clerk confirmed that the repairs has been completed and she had replaced the missing grass mat.

9.2 To discuss quotes for repairs to Pavilion and approve costs

 Cllr. Ilsley needed updates to his quote. There would be an extraordinary meeting to approve costs when that quote had been updated.

9.3 Update on other park matters

 The only matter was that the moles were busy again, but this had been discussed in the past with no affordable solution available.

10. Noticeboards

10.1 To discuss and agree position of Noticeboard in Lower Gresham

 The site for the new Noticeboard was discussed. Cllr. Ilsley agree to take photos and circulate and a meeting would be arranged to agree the site.

10.2 To discuss replacement of Noticeboard in Lower Gresham and approve costs

 It was agreed the noticeboard was past repair. Cllrs. Sanders and Arnold would look at the various types and get some costs.

11. To approve the cost of hedge cutting on The Routs

 The agent had asked that the hedge next to Hellgate Lane be cut. Cllr. Wright had asked Withams to do this (before the nesting season as required in law) and the cost would be about £40 to £50. The Clerk explained that as the plots in that area were small, it seemed fair for the Parish Council to pay for the large area of hedge to be cut. There had been a small excess of rent paid by all tenants over rent paid for the land over the years. Approved.

12. Planning

 To discuss and make observations on any applications received after the date of this Agenda

 None

 Other planning matters were an email update on Clover Field enforcement from the planning officer which was read out to the meeting. Compliance with the Order should take place very shortly and the case closed. An enquiry would be made whether planning permission was required in connection with the new solar panels.

 In connection with the mast application, Cllr. Arnold noted that 4G travels 10 miles and a 5G mast would be needed every kilometre.

13. To set date for Annual Parish Meeting

 This was discussed and it was agreed that as Zoom would exclude people from the village, the date would be set when restrictions were clearer.

14. To deal with correspondence

 Circulated: Emailed newsletters etc., included Police Newsletter

 “Thank you” letters from Methodist Chapel and Village Hall Association for donations

 Letter of request to use the Park for birthday party – agreed as the same person had requested in 2019 and this had been agreed with conditions – to be confirmed

 Letter from resident complaining about dog mess in Park – Clerk had asked the NNDC dog warden to patrol again.

Zoom time limit closed the meeting and only Cllrs. Ilsley and Smith re-joined the meeting

15. Matters for Information Only or Next Agenda

 The Highways Authority had confirmed nothing needed doing about Dairy Lane. This was discussed and Clerk would ask them to confirm they considered the footpath adequate.

*There being no other business the meeting closed at 9.10pm . Any approved cheques would be signed following the meeting. The next meeting will be on Wednesday 12th May 2021*